



# Chaldean Australian Society Inc.

## Job Vacancy

### POSITION DESCRIPTION

**Position Title:** Community Liaison Officer

**Work Type:** Part Time – Contract – 16 hrs per week for 6 months

**Location:** Office based in Fairfield

**Organisation:** Chaldean Australian Society Inc.

The Chaldean Australian Society (CAS) is a community-based and not-for-profit organisation established in 1993 to serve the Chaldean community in NSW. CAS addresses the settlement needs to the increasing numbers of Chaldeans arriving to Australia under humanitarian entry and family reunion and the majority of them settle in Fairfield, Liverpool, Mount Druitt and South Western Sydney areas. CAS maintains the Chaldean culture and at the same time assists the engagement of Chaldeans with the Australian society. The society welcomes and helps locals and others who are in need of its services. For more information about the Chaldean Australian Society, please visit our website <http://www.chaldeanauss.org.au/>

We are seeking an energetic and motivated Community Liaison Officer to join our office in Fairfield. This employment is sponsored by Multicultural NSW.

### About the role

You will work closely with newly arrived refugees and humanitarian entrants who have settled in the suburbs of Fairfield-Liverpool area. You will be required to provide information, support, assistance with form filling and letter reading, and referrals relating to immigration, housing, employment, education, Centrelink, and health.

### Selection Criteria

- Experience in community services work
- Experience working with CALD (Culturally and Linguistically Diverse) community
- Qualifications in community or social work (Preferred)
- Demonstrated ability to assess needs and provide appropriate referrals services
- A sound knowledge and familiarization of refugees, humanitarian entrants and migrant issues and service delivery systems.
- Effective written and oral communication skills.
- Ability to speak Chaldean, Arabic, or Assyrian language

### How to apply

Please email your covering letter, and Resume to [cas@chaldeanauss.org.au](mailto:cas@chaldeanauss.org.au), by close of business on **Monday 16<sup>th</sup> Nov 2015**.

